

Received Date: _____

TOWN OF SMITHFIELD
NOTICE OF INTENT TO BUILD

1. Applicant Name	2. Applicant's Address	3. Applicant's Tel #
4. Property Owner	5. Owner's Address	6. Owner's Tel #
7. Location/Address of Property	8. Tax Map/Lot	9. Zone District
10. Description of All Proposed Improvements		

One or more of the following permits may be required

- | | |
|---|---|
| <input type="checkbox"/> Shoreland Zoning | <input type="checkbox"/> Interior Plumbing Permit |
| <input type="checkbox"/> Planning Board Review Approval | <input type="checkbox"/> Exterior Plumbing Permit |
| <input type="checkbox"/> DEP Permit | <input type="checkbox"/> CEO Permit |
| <input type="checkbox"/> TDS | <input type="checkbox"/> CMP 1190 Form |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Occupancy Permit |

**PLUMBING & SHORELAND PERMITS THAT ARE REQUIRED FOR A BUILDING MUST BE
OBTAINED PRIOR TO FILLING OUT THIS FORM**

Code Enforcement Officer & Plumbing Inspector: Hans Rasmussen 207-362-2222 or email
smithfieldceo@gmail.com

AFTER THE FACT INTENT TO BUILD FINE IS \$300.00

I CERTIFY THAT ALL INFORMATION GIVEN IN THIS NOTICE IS ACCURATE TO THE BEST OF MY KNOWLEDGE

_____	_____
Applicants Signature	Date
_____	_____
Code Enforcement Signature	Date

Complete applications must include the following:

(New Structure/Addition Intent to Build Applications)

Office Use
1. _____
2. _____
3. _____

1. Proof of Right, Title, or Interest (RTI) for the property (deed, etc.)
 - a. If the applicant does not have "RTI", please include a letter of consent from someone who does.
2. A detailed Site Plan Sketch (please see instructions below)
3. A Detailed Floor Plan Sketch

Site plan sketch should be an aerial view of the property and include the following:

- All structures, including decks, porches, patios, and outbuildings (measurements are helpful)
- All un-vegetated areas such as driveways and walkways
- Septic system and well location
- All setback distances from property boundaries, roads, streets, right of ways, and waterbodies
- All road frontage

Building Permits do not include Plumbing or Septic permits!

Permits shall expire one year from the date of issuance if a substantial start is not made in construction or the use of the property during that period. If a substantial start is made within one year of the issuance of the permit, the applicant shall have one additional year to complete the project, at which time the permit will expire.

I certify that all the information given in this application is accurate. All proposed uses and work shall be in conformance with this application and the Ordinances and Regulations of the Town of Smithfield. I further agree to future inspections by the Code Enforcement officer at reasonable hours.

Owner / Applicant Signature: _____ Date: _____

