

# **TOWN OF SMITHFIELD**

## **PLANNING BOARD MEETING MINUTES OF**

### **SEPTEMBER 11<sup>TH</sup>, 2024**

**MEMBERS PRESENT:** Erik Rasmussen Michelle Taylor  
Jo-Anne Bushey Jodie Mosher  
Gloria Kelly David Kincaid

**MEMBERS ABSENT:**

**MEMBERS EXCUSED:** Steve Swindells

**OTHERS PRESENT:** Hans Rasmussen  
Ray & Diana Chaloult

*6:00PM meeting was called to order and members present reviewed all documents presented to them.*

**The minutes of the July 10<sup>th</sup>, 2024 meeting were accepted as typed.**

Jo-Anne Bushe motioned to accept the July 10<sup>th</sup>, 2024 meeting minutes as corrected, copy of corrections is noted on the minutes. Gloria Kelly seconded the motion. Motion passed.

**Board member update/report:** None

**Code Enforcement Update/report:** None

Jo-Anne Bushey motioned for the board to discuss Old Business item #3 first. Jodie Mosher seconded the motion. Motion passed.

#### **OLD BUSINESS:**

- 1. Review Changes to the SLZ Foundation Section 12, C, 2 from CEO**  
Hans Rasmussen presented the board with proposed wording for the section reference above, along with reasoning for the changes. Jodie Mosher motioned to accept the proposed changes to the foundation section of the SLZ and send it to the Board of Selectmen. David Kincaid seconded the motion. Motion passed.

**2. Review of Septic Waste Disposal in SLZ and Transfer of Property, Responsible Party**

The board discussed section 15, K (2) for septic disposal systems for property transfers within SLZ. It is the buyers responsibility to have the system inspected and follow the requirements in the ordinance.

**3. Application to Rebuild Seasonal Dwelling, Chalout, Roy & Diana, 21 Greeley Ln. on North Pond.**

The Chalout were present for the board to continue review of their application to rebuild their seasonal dwelling located at 21 Greeley Ln. The Chalout presented the board with a licensed survey of the property as requested by the board.

The board reviewed section 12, C, Non-Conforming Structures, (4) Reconstruction or Replacement of the SLZ Ordinance.

The board used the Finding of Facts and Conclusions of Law form, all items were voted 5-0 for and a note on the erosion question was noted that erosion control is mandatory. The board noted that the applicant will be paying the application fee tonight.

Jodie Mosher motioned to approve the application as presented. Jo-Anne Bushey seconded the motion. Motion passed.

**NEW BUSINESS:**

**1. Commercial Application for Revision to Existing, Camp Matoaka, Map 1 Lot 30**

The board reviewed the Commercial Application from Camp Matoaka for a proposed gymnastics building. There was not a representative present. After reviewing the paperwork submitted, the board agreed that a Shore Land Zoning application is needed with a site plan for the proposed building and a site plan for the commercial needed to have blank lines for the board to sign and date. The application was tabled.

**2. SLZ Section 15, A Minimum Lot Standards-References Regular MLO. Does Regular MLO need changes?**

The board tabled this item until they could ask the AA some questions.

**3. SLZ Section 15, K Question about Holding Tank Ord being referenced in it?**

This item was table.

**MEETING ADJOURNED:**

Jo-Anne Bushey motioned to adjourn. Gloria Kelly seconded the motion. Meeting adjourned.