

# **TOWN OF SMITHFIELD**

## **PLANNING BOARD MEETING MINUTES OF**

### **JUNE 12<sup>th</sup>, 2024**

**MEMBERS PRESENT:** Erik Rasmussen Michelle Taylor  
Jo-Anne Bushey Jodie Mosher  
Gloria Kelly

**MEMBERS ABSENT:**

**MEMBERS EXCUSED:** David Kincaid

**OTHERS PRESENT:** Hans Rasmussen Nichole Clark

*6:00PM meeting was called to order and members present reviewed all documents presented to them.*

*Ed Glasheen submitted his resignation for his regular PB member seat. Gloria Kelly will take the vacant regular position and her alternate seat will be vacant.*

*The AA requested that David Kincaid attend the June 18<sup>th</sup> Selectmen's meeting to discuss his absences.*

**The minutes of the May 8<sup>th</sup>, 2024 meeting were accepted as typed.**

Michelle Taylor motioned to accept the May 8<sup>th</sup>, 2024 meeting minutes as corrected with the dates of meetings. Gloria Kelly seconded the motion. Motion passed.

**Board member update/report:**

Erik Rasmussen reported that he attended the June 4<sup>th</sup> Selectmen's meeting and asked the board if David Kincaid could become an honorary PB member rather than a regular, due to his many absences. The Select board would need to speak with David Kincaid to see what he wanted.

**Code Enforcement Update/report:**

Hans Rasmussen, CEO reported that he was at the NAVHDA property and had a discussion with some of the members about the trenches that were being made. Hans showed the members where the wet land set back is and made them put hail bails for erosion control.

**OLD BUSINESS:**

**1. Minimum Lot Size Ordinance Changes Review**

The board went over the changes to the Minimum Lot Size Ordinance pertaining to the ADU changes and draft from KVCOG.

Hans will draft up the changes and submit to the board of Selectmen for review.

**2. State Planning Office-Information on Comprehensive Plan Planning**

The AA gave the Jo-Anne Bushey information from the State Planning Office, self-assessment review, news on grant funding available, & community resilience partnership info.

**3. LPI discussion about Septic Ordinance**

Hans Rasmussen, LPI discussed possible changes to the towns Septic rules in the Shore Land Zone Ordinance. Hans has been looking at other town's septic ordinances.

**NEW BUSINESS:**

**1. Review Shoreland Zoning Ordinance Section 12, C, 2, Foundations (CEO requested)**

Hans wanted the board to discuss the current SLZ Ordinance section 12, C, 2 on foundations. Hans would like to see a section added as 2, B stating no foundations within 25' of HWM.

**2. Solar Array Height in Shore Land Zone**

Hans Rasmussen discussed with the board if solar array on dwelling roofs should be considered in the height of the measurements.

**MEETING ADJOURNED:**

Gloria Kelly motioned to adjourn. Jodie Mosher seconded the motion. Meeting adjourned.