

TOWN OF SMITHFIELD

PLANNING BOARD MEETING MINUTES OF

MAY 8, 2024

MEMBERS PRESENT: Erik Rasmussen Michelle Taylor
Jo-Anne Bushey Jodie Mosher
Gloria Kelly

MEMBERS ABSENT:

MEMBERS EXCUSED: David Kincaid Ed Glasheen

OTHERS PRESENT: Hans Rasmussen Nichole Clark
Jessica Cobb

6:00PM meeting was called to order and members present reviewed all documents presented to them.

Two regular members were excused as absent, so both alternates will be voting.

The minutes of the February 14th, 2024 meeting were accepted as typed.

Gloria Kelly motioned to accept the February 14th, 2024 meeting minutes as corrected. Jo-Anne Bushey seconded the motion. Motion passed.

Board member update/report:

Code Enforcement Update/report:

OLD BUSINESS: None

NEW BUSINESS:

1. Jessica Cobb, KVCOG (CEO requested)

The board reviewed proposed changes to the Minimum Lot Size Ordinance reflecting the new ADU laws. Hans Rasmussen had KVCOG help with adding the pertinent ADU information into the ordinance. A copy of the proposed changes and review are on file with the Admin office .

2. Annual Nomination of Officers

Current: Chair, Erik Rasmussen, Vice Chair, Michelle Taylor, & Secretary, Jo-Anne Bushey.

Michelle Taylor nominated Erik Rasmussen for chair. Jo-Anne Bushey seconded the motion. Motion carried. Erik Rasmussen nominated Michelle Taylor for vis chair. Jodie Mosher seconded the nomination. Motion carried. Jodie Mosher nominated Jo-Anne Bushey for secretary. Gloria Kelly seconded the nomination. Motion carried.

3. Possible Grant Info for Comprehensive Plan-Need Board Participation

The AA had requested information on any grants available to help the town Planning Board work on updating the Comprehensive Plan. The AA stated that if any grants do become available then the Planning Board would need to help with the preparation of the application. KVCOG, Jessie Cyr responded to the AA with the response that there are no new grants at this time.

MEETING ADJOURNED:

Michelle Taylor motioned to adjourn. Gloria Kelly seconded the motion. Meeting adjourned.