

TOWN OF SMITHFIELD
Summary of the April 1, 2025
Selectmen's Meeting Minutes

PRESENT:
Rebecca Bright
Julie Stevens-Giroux
Justin Furbush

ALSO, PRESENT: Nichole Clark
Hans Rasmussen Tim Covert
Gary Mosher Dan Frey
Travis Warren Erik Rasmussen

THIS MEETING WAS TAPED AND THE FOLLOWING INFORMATION IS A BRIEF SUMMARY.

The summary of the March 18, 2025, meeting minutes were accepted.

OLD BUSINESS:

1. Fire Department Floor Sealant

James Goff came to the department and took measurements and asked some questions. He will email the office a quote.

2. RV & Tiny Home Ordinance-May

3. Alarm Procedure Policy-Table

4. Audit Draft Review

The board received copies of the draft audit for FY 2024-25. The board will review the draft and forward any questions or concerns to the AA prior to the next board meeting.

5. Road Commissioner

• **319 Grant Info Update**

Travis Warren, Road Commissioner, stated that Stuart from 7 Lakes Alliance will be coming to look at the Mt. Tom Rd with him and a section of the Sand Hill Rd that needs some repair.

• **Paving 2025**

The board discussed the process for receiving pricing for paving in the past years. The board agreed that the Road Commissioner will get a quote from Pike Industries to resurface the Sand Hill Rd and a separate quote to pave the two sections of the road that are currently gravel. Travis Warren will give an estimate of what construction to the road will be prior to having it paved.

• **Miller Lane Driveway Culvert**

The office received a phone call from Donna Leo, 137 Miller Lane, asking that her driveway culvert be looked at due to possible washout. Travis Warren will go look at the culvert once the snow has melted from the ditches and assesses the repair needed.

• **Wilder Hill Rd**

Travis Warren informed the board that a cross-culvert is needed on the Wilder Hill Rd and the landowners will need to be contacted to let them know that it will be installed and discuss the drainage water that will occur on the property.

NEW BUSINESS:

1. Public Commentary

Rebecca Bright, 1st Selectmen asked if there was any public commentary from the audience for anything not on the agenda. There was none.

2. No Dogs Allowed Ballfield-Info Only

The AA had found residents using the ballfield for their dogs to run around. The ballfield is off limits to dogs and there is a sign posted. The AA sent a letter to the residents informing them of the no dogs policy.

3. Animal Control Shelter Info

The board received information from the Somerset Human Society about the proposed new shelter that will be built.

4. Elected School Board Members

The board had requested the AA to send letters to the two elected school board members and invite them to a meeting for a meet and greet and any updates that may be needed for the school budget. Dan Frey attended the meeting and discussed school board related issues with the board.

Rebecca Bright motioned to move to agenda item 10. Julie Steven-Giroux seconded the motion. Motion passed.

5. Quote for Printer-Info Only

The AA contacted another printing company from Waterville and asked for a preliminary estimate for the annual town reports based on last years order from the past printer Bromar Printing. The town paid \$4,671 for the current town reports and the AA received an estimate for \$2,727 from SBS Carbon Copy. The AA will be contacting SBS Carbon Copy in the fall of 2025 to discuss the annual town report.

6. Town Mowing Contracts

• Cemetery Contract 5/1/25-12/31/25

Rebecca Bright motioned to sign the Cemetery Contract for 2025 with the budgeted and approved 3% raise. Julie Steven-Giroux seconded the motion. Justin Furbush abstained from the vote. Motion passed.

• Town Property Contract 5/1/25-11/30/25

Rebecca Bright motioned to sign the Town Property Mowing Contract for 2025 with the budgeted and approved 3% raise. Julie Steven-Giroux seconded the motion. Justin Furbush abstained from the vote. Motion passed.

• Assessing Agent Contract 3/1/25-2/28/26

Justin Furbush motioned to sign the 2025-26 Assessing Agent Contract. Julie Stevens-Giroux seconded the motion. Motion passed.

7. Budget Committee Appointments

- **Derek Downing**

Justin Furbush motioned to sign the certificate of appointment for Derek Downing as a Budget Committee member. Julie Stevens-Giroux seconded the motion. Motion passed

- **Regina Lenfest**

Justin Furbush motioned to sign the certificate of appointment for Regina Lenfest as a Budget Committee member. Julie Stevens-Giroux seconded the motion. Motion passed

8. Foreclosures-Letters sent (4/15/25 meeting)

The properties below have been sent certified letters requesting that the property owner attend the April 15 meeting to discuss payment of these properties.

- **2021 & 2022 Belomizi M 9 Lot 15**
- **2022 Caswell M 8 Lot 14-L-2**
- **2022 McLeod M 8 Lot 31**

9. 2024 30 Day Notices

The board received a list of current 2024 properties that will receive 30-day notices indicating the lien process if not paid in full.

10. Info from Representative Nutting

Rebecca and Julie attended a meeting at the Mercer Town Office that had Representative Nutting attend to discuss the school board members responsibilities and the increase school budget.

11. Questions about Planning Board Commercial Application

Justin asked Hans Rasmussen, CEO and Erik Rasmussen, PB chair about the commercial application from Tri-Pond Variety that the board reviewed at their March meeting. Requirements from the Commercial Ordinance were discussed.

12. Info about New Elected Municipal Officials Workshop

The AA relayed information from the MMA training facilitator about the scheduled elected official workshop that Rebecca and Julie signed up for.

13. Adjourn and Sign Warrant #5-25

Rebecca Bright motioned to adjourn, and sign Warrant #5-25. Justin Furbush seconded the motion. Motion passed.