

TOWN OF SMITHFIELD

PLANNING BOARD MEETING MINUTES OF

October 8, 2025

MEMBERS PRESENT: *Jo-Anne Bushey Erik Rasmussen*
 Michelle Taylor

MEMBERS ABSENT:

MEMBERS EXCUSED: *Jodie Mosher David Kincaid Steve Swindells*
 Gloria Kelly

OTHERS PRESENT: *Hans Rasmussen, CEO* *Nichole Clark, AA*
 Scott Downie *Rebecca Bright*

The 6:00PM meeting was called to order, and members present reviewed all documents presented to them.

Two regular members were absent and both alternates were absent. Three regular members were present and make the required quorum.

The minutes of the August 13, 2025 meeting were accepted as typed.

Jo-Anne Bushey motioned to accept the summary of August 13, 2025 meeting minutes as typed. Erik Rasmussen seconded the motion. Motion passed.

Board member update/report: None

Code Enforcement Update/report: None

Michelle Taylor motioned to move to New Business. Members agreed.

OLD BUSINESS:

1. Comprehensive Plan

a. Survey Results

The board went over the survey results that Hans created from the returned surveys.

b. Missing Sections

Michelle Taylor and Jodie Mosher have completed their sections and sent them to Gloria. Erik will finish his section now that the survey results are

tabulated. Steve Swindells has not submitted his section. Erik will reach out to Steve.

2. Shoreland Zoning Application Updates

The updated application was given to the board members.

NEW BUSINESS:

1. Application for New Construction of Year-Round Home and Outbuildings, M4 L5-E, 74 Eastwood Ln, Emery, Troy & Kelly

Troy Emery submitted a Shoreland application to build a new year-round dwelling and outbuilding at 74 Eastwood Ln. The board used the Findings of Facts and Conclusions of Law to go over the application and a signed copy with comments and votes is in the file for Map 4 Lot 5-E. The approved septic design permit was received. The application was complete. Michelle Taylor motioned to approve the application. Erik Rasmussen seconded the motion. Motion passed.

2. Commercial Revision, M2 Lot 1-C, Camp Somerset, Scott Downie Authorized Representative

Scott Downie submitted an application for Camp Somerset for a commercial revision. The board had a discussion about the existing survey map and what has been completed from the initial approval of the commercial business and what will not be completed. An updated survey map is being worked on by the engineer. Due to square footage not being built from the initial approved plan, the proposed building does not create additional square footage. The ordinance does speak to any expansion greater than 1,000' must be reviewed.

Jo-Anne Bushey motioned that this proposed structure does not fall under the requirement for an expansion to the Planning Board due to the previous agreed upon procedures. Michelle Taylor seconded the motion. Motion passed. An intent to build will be filed with the town for the new structure.

MEETING ADJOURNED:

Michelle Taylor motioned to adjourn. Jo-Anne Bushey seconded the motion. Meeting adjourned.