

TOWN OF SMITHFIELD
PLANNING BOARD MEETING MINUTES OF
March 11, 2026

MEMBERS PRESENT: *Jo-Anne Bushey Erik Rasmussen*
 Gloria Kelly Steve Swindells
 Michelle Taylor

MEMBERS ABSENT: *Jodie Mosher*

MEMBERS EXCUSED:

OTHERS PRESENT: *Hans Rasmussen, CEO Nichole Clark*
 Stephen Foster Mike Carey

The 6:00PM meeting was called to order, and members present reviewed all documents presented to them.

An alternate was absent.

The minutes of the February 11, 2026 meeting were accepted as typed.

Steve Swindells motioned to accept the summary of February 11, 2026 meeting minutes as amended. Michelle Taylor seconded the motion. Motion passed.

Board member update/report: None

Code Enforcement Update/report: None

OLD BUSINESS:

- 1. Application to Raise Camp and Install New Foundation and covert to a year-round property, Map 16 Lot 25-C7, 7 Mikes Ln., Ashley Carey & Jason Gravel**

Mike Carey was present to represent the application for Ashley Carey & Jason Gravel. The board voted to table the application at the February 11, 2026 meeting in order for the applicants to make changes to the application.

The board reviewed the application to raise the existing structure to the 25' measurement and install a walkout foundation with a new bathroom. The

board went over the findings of facts. Erosion control was discussed and a certified DEP contractor is required for the project and will need to submit an erosion plan to the CEO. No bedrooms will be added; therefore the disposal of wastewater is not changing. The area is not within a flood plain. (something about exceeds due to section 15). The project will include foundation and dripline drain. No vegetation for this activity will be removed. Based on the findings of facts and conclusions of law, the board voted in favor of approving the application, 5 for 0 against.

NEW BUSINESS:

1. Application to Demolish Existing Structure and Replace with New, Map 18 Lot 7, 72 Fairview Ln., Stephen & Deborah Foster.

Steven Foster submitted his application to demolish the existing structure and replace it with a new structure at his property located at 72 Fairview Ln, known as Map 18 Lot 7. The board started the review of the application and due to the existing structure being within 100' of the highwater mark of North Pond, the board will need to do a site visit, per SLZ Ordinance, section 12, C (4), to see if the proposed structure can be moved back to the furthest practical extent. The board set a site visit for Sunday March 15, 2026 at 7:00am. The board will continue to review the application at their next meeting on April 8, 2026.

MEETING ADJOURNED:

Gloria Kelly motioned to adjourn. Michelle Taylor seconded the motion. Meeting adjourned.