

TOWN OF SMITHFIELD
Summary of the April 7, 2026
Selectmen's Meeting Minutes

PRESENT:
Rebecca Bright
Danielle Keay
Amy Gatie

ALSO, PRESENT: Nichole Clark Hans Rasmussen
Justin Furbush Gary Mosher
Joey & Lynne Mosher
Jeff Grioux Amy Bisol
Don Schassberger Katie Meikle
Rick & Nancy Labbe

THIS MEETING WAS TAPED AND THE FOLLOWING INFORMATION IS A BRIEF SUMMARY.

The summaries of the March 17, 2026 meeting minutes were accepted as typed.

Rebecca Bright motioned to accept the summary minutes from March 17, 2026. Daniel Keay seconded the motion. Motion passed unanimously.

OLD BUSINESS:

1. Town Roads Plow & Sand Bid Deadline-May 5 Board Meeting

The ad for a plow and sand contractor will be in the local newspapers April 9 & 10 and April 23 & 24. The ad will be posted on the town website and Facebook.

2. Permit/Technical Fees for Non-Residential Solar Energy-Producing Facilities Application-Outline of fee structure and vote

The board reviewed and discussed the proposed permit/technical fees for non-residential solar Energy producing facilities application with the code enforcement officer, Hans. There were public comments and questions that were listened to and answered. A copy of the fees and guarantee for decommissioning are attached to these minutes. Rebecca Bright motioned to accept the fees and requirements stated. Danielle Keay seconded the motion. Motion passed unanimously.

3. Recognition for David Kincaid

The board discussed how the signed shirt, memory cards and box will be given to David Kincaid. Justin Furbush volunteered to take them to David after the meeting.

NEW BUSINESS:

1. Public Commentary

a. Justin Furbush-Ballfield Shed

Justin informed the board that the shed was finished and will be placed at the ballfield in place of the current one and he will dispose of the current one.

2. Info about Remote Methods at Public Meetings

The board reviewed and discussed information pertaining to remote access for meetings. There are rules for how meetings are to be held that have remote access. The board has not agreed to move forward with any type of remote access to meetings.

3. Letter from East Pond Association

The board received a letter from the East Pond Association president Edie Cornwall, with an explanation of the purpose and responsibilities of the association.

4. Letter from North Pond Association

The board received a letter from the North Pond Association president Katie Meikle making the board aware of DEP Surface Use Restriction that was signed by the IF&W and MDOT and will be put in place for the spring, summer, & fall seasons.

5. Community Charter School Bus Pick up

The T.A. received a message from a resident about the Community Charter School bus pickup in Smithfield. The residents concern was that the ballfield parking lot did not get plowed and sanded, making it a hazard for the parents, students and buss.

The T.A. called the executive director for the charter schools and spoke with him about the situation, explaining how that specific parking lot is not designed to be used as a bus pickup or drop-off. The E.D was asked to use the Salt & Sand Shed entrance for that purpose. The T.A. responded back to the resident with the concern, explaining the resolve.

6. Draft FY 2025-26 Audit & Representation Letter

The board reviewed the draft FY 2025-26 town audit and representation letter sent to them by the town auditor, Mindy Cyr, CPA, Maine Municipal Audit Services, PA.

Danielle Keay motioned to sign the representation letter. Rebecca Bright seconded the motion. Motion passed unanimously.

7. Computer Replacement Schedule & 2026 Purchases

The T.A. explained the computer replacement schedule that has been in place since 2023-24 for all of the Municipal computer units. The server computer and the fire departments laptop are scheduled to be replaced this year.

8. Grant Opportunities

a. FEMA BRIC

The board discussed what options the town might be able to apply for through the FEMA BRIC grant process. The information was given to the NPA as well to see if the grant would help with the dam project/repairs needed.

b. Somerset County Matching Grant Program

The board reviewed and discussed what options the town might be able to apply for through the Somerset County Matching Grant Program.

9. Adjourn and Sign Warrant #5-26

Rebecca Bright motioned to adjourn and sign Warrant #5-26. Danielle Keay seconded the motion. Motion passed unanimously.